



The NEW DLC APP Portal SSL & HORT

01/24/22

Webinar Team



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Webinar Logistics

- **Slides and recorded webinar will be posted** on the *DLC Website* www.designlights.org shortly after today's presentation
- All attendees are automatically muted
 - If you experience technical issues, please use the chat feature to let us know



Q & A

- Please place all questions in the Q&A chat box and we will answer during the meeting
- If we cannot answer all questions we will follow up with a response to you after the meeting
- In the Q&A session at the end of the presentation we will address a set of questions to the entire audience



Agenda

- Portal Overview and Timeline
- The Process and What Changed
- Application Dashboard and MyDLC
- Application Excel Forms
- How to Submit Applications
- Messaging in Applications
- Resources Available

A modern glass building facade with a grid pattern and some lit windows, viewed from a low angle. The image is partially obscured by a large white arrow shape pointing to the right, which has a thick dark grey border.

New Portal Overview and Timeline

WHO

SSL & HORT

- Private Label
- OEM
- Updates
- All App Types

- **NLC**
- Not included
- Same process as today

WHAT

- Streamlined Process
- More User-Friendly Interface
- New Submitter Dashboard
- New Web Form Application

WHEN

SSL/HORT

- **Jan 31 2022**
- Application Cutoffs timeframes in place to give ample time to submitters

NLC Online Application

- Launch Q1 2022

WHERE

- Access to the new application portal will be accessible via the my DLC at launch
- Links to AMS (old portal) and new portal will be accessible on MyDLC

[NEW APPLICATION PORTAL ↗](#)

[OLD APPLICATION PORTAL ↗](#)

How will my applications be affected?

Applications in Process in Old System

- Apps submitted prior to launch can continue for 90 days. All applications must be completed in the old portal by May 1
- Submitters will not be able to submit applications that have been opened previously but not yet submitted after COB on Jan 31, 2022

New Applications

- Submitters will not be able to create new applications in the old portal after Jan 31, 2022.
- All new applications for SSL/HORT must be submitted in the new portal
 - SSL Version 5.1
 - HORT Version 2.1



What can I do to prepare for Launch?

DLC

- Website Resources explaining application process
- Recorded Webinar
- Communication on Timing

New
Application
Portal

Submitters

- Sign up for Newsletters
- Prepare for Application Cutoff
- Download data from old system

All submitters will have access to the old portal (ams.designlights.org) to download old applications data and history after Jan 31 for 110 days until **May 31**



The Process and What Has Changed

Application Process Flow

SSL and HORT OEM & Update Applications



SSL and HORT Private Labels & Update Applications



PL apps no longer have an initial review and will be published after invoice payment

Application Type Reminder

OEM	Private Label
<ul style="list-style-type: none">• Products that are typically qualified by the Original Equipment Manufacturer (OEM)• Requires full set of testing and documentation to prove the product(s) met the technical requirements	<ul style="list-style-type: none">• Manufacturer wishes to qualify a product identical to a product already qualified and published on the QPL as an OEM product• Private Label products can choose to be listed as OEM products, yet additional testing and documentation is required
<ul style="list-style-type: none">• Different Application Excel Forms• Different Documentation Requirements• Different Review Timelines	

Application Type Name Changes

LEVEL 1

- Formerly known as Single/Standard Application
- Rules for Single/Standard Apps apply to Level 1
- Review Timelines apply

Level 2

- Formerly known as Family Application
- Policy for Family Grouping Apps applies to Level 2
- Review Timelines apply

1. Please select if this is a Level 1 (formerly Single) or Level 2 (formerly Family) Application. Required

Level 1 (formerly Single) applications contain a single model number or set of model numbers with limited types of product variations as detailed [here](#). Level 2 (formerly Family) applications contain a family of products with broader group of variations detailed [here](#).

Choose...



Application Dashboard

Application Dashboard



- HOME
- Application Dashboard
- APPLICATION CENTER
 - Solid State Lighting
 - Horticultural Lighting
 - Notifications
 - My Applications
 - Invoicing & Payments
- SUPPORT
 - Process Overview
 - DLC Knowledgebase
 - Latest DLC News
 - Contact Us

START A NEW APPLICATION

Select Application Type: Solid State Lighting - OEM New Continue

OUTSTANDING INVOICES

You have 8 unpaid invoices totaling \$18,705.

Go to Payment Center

RECENT APPLICATIONS SHOWING 5 OF 190 RECORDS

Application ID	Application Name	Type	Status	Last Updated	Action
★ A-S-9ML2XO	ALL ZERO SSL UPDATE Manufacturer: Feldman Flowers	SSL Update OEM	Application Created	2022-01-22	View Detail
★ A-S-BR24LN	test fave 2 Manufacturer: Feldman Flowers	SSL New OEM	Application Created	2022-01-22	View Detail
★ A-S-R37UML	Steve's favorite application Manufacturer: Feldman Flowers	SSL New OEM	Application Created	2022-01-22	View Detail
☆ A-S-BZL5GJ	BB NULL TEST Manufacturer: Feldman Flowers	SSL New OEM	Application Created	2022-01-22	View Detail
☆ A-S-GO0FXR	BB TEST SOME ZEROES Manufacturer: Feldman Flowers	SSL New OEM	Initial Review In Progress	2022-01-22	View Detail

View All Applications

NOTIFICATIONS

Application ID	Notification	Status	Received
A-S-GO0FXR	Application status has been updated to Initial Review In Progress.	Initial Review In Progress	2022-01-22
A-S-J50N2B	Application status has been updated to Reviewer Message Awaiting Response.	Reviewer Message Awaiting Response	2022-01-22
A-H-SY1ZNM	Application status has been updated to Reviewer Message Awaiting Response.	Reviewer Message Awaiting Response	2022-01-22
A-S-J50N2B	New review comments have been added to application #A-S-J50N2B and updates may be requested.	New Reviewer Comments	2022-01-22
A-S-J50N2B	Application status has been updated to Reviewer Message Awaiting Response.	Reviewer Message Awaiting Response	2022-01-21

View All Notifications

My Applications page



HOME

Application Dashboard

APPLICATION CENTER

- Solid State Lighting
- Horticultural Lighting
- Notifications

My Applications

Invoicing & Payments

SUPPORT

- Process Overview
- DLC Knowledgebase
- Latest DLC News
- Contact Us

START A NEW APPLICATION

Select Application Type

Solid State Lighting - OEM New

Continue

OUTSTANDING INVOICES

You have 8 unpaid invoices totaling \$18,705.

Go to Payment Center

RECENT APPLICATIONS

SHOWING 5 OF 190 RECORDS

Application ID	Application Name	Type	Status	Last Updated	Action
★ A-S-9ML2XO	ALL ZERO SSL UPDATE Manufacturer: Feldman Flowers	SSL Update OEM	Application Created	2022-01-22	View Detail
★ A-S-BR24LN	test fave 2 Manufacturer: Feldman Flowers	SSL New OEM	Application Created	2022-01-22	View Detail
★ A-S-R37UML	Steve's favorite application Manufacturer: Feldman Flowers	SSL New OEM	Application Created	2022-01-22	View Detail
☆ A-S-BZL5GJ	BB NULL TEST Manufacturer: Feldman Flowers	SSL New OEM	Application Created	2022-01-22	View Detail
☆ A-S-G00FXR	BB TEST SOME ZEROES Manufacturer: Feldman Flowers	SSL New OEM	Initial Review In Progress	2022-01-22	View Detail

View All Applications

You can open a larger window to access more features that will help you manage your applications



My Applications

APPLICATIONS [Export Application Information](#)

Show entries

Application ID	Application Name	Type	Status	Last Updated	Action
☆ A-S-DC5BY0	Steve Test on STAGING Manufacturer: Feldman Flowers	SSL New OEM	Application Created	2022-01-24	View
☆ A-S-TO9HW3	AAF SSL PL New 20220124_02 Manufacturer: Feldman Flowers	SSL Private Label	Published	2022-01-24	View
☆ A-H-0AUBJ3	HORT PL New aaf 20220124_01 Manufacturer: Feldman Flowers	Hort Private Label	Published	2022-01-24	View
☆ A-H-LVQW74	HORT OEM Update AAF Trial 20220122 Manufacturer: Feldman Flowers	Hort Update OEM	Application Re-submitted	2022-01-24	View
☆ A-S-OVZE4L	AAF PL NEW SSL 20220122_01 Manufacturer: Feldman Flowers	SSL Private Label	Awaiting Signature	2022-01-24	View
☆ A-S-4PDNJ2	SSL OEM update 20220121 AAF Manufacturer: Feldman Flowers	SSL Update OEM	Comprehensive Review In Progress	2022-01-24	View
☆ A-S-FXB2V7	AAF SSL PL New 20220122_02 Manufacturer: Feldman Flowers	SSL Private Label	Comprehensive Review In Progress	2022-01-24	View
☆ A-S-HKJDMB	SSL PL New AAF 20220124 Manufacturer: Feldman Flowers	SSL Private Label	Awaiting Signature	2022-01-24	View
☆ A-S-J50N2B	BB OEM Update TEST Manufacturer: Feldman Flowers	SSL Update OEM	Reviewer Message Awaiting Response	2022-01-24	View
☆ A-S-6RZATF	AAF SSL OEM uPDate 20220121_01 Manufacturer: Feldman Flowers	SSL Update OEM	Application Re-submitted	2022-01-24	View

Showing 1 to 10 of 207 entries Previous **1** 2 3 4 5 ... 21 Next

You can open a larger window to:
View all applications submitted, completed and created
Sort and Search by manufacturer, application type, and status

You can also Export a summary of all application data



Notifications

HOME

- Application Dashboard

APPLICATION CENTER

- Solid State Lighting
- Horticultural Lighting
- Notifications**
- My Applications
- Invoicing & Payments

SUPPORT

- Process Overview
- DLC Knowledgebase
- Latest DLC News
- Contact Us

Emails will be sent based on application progress and if action is required from the submitter.

Notifications will be populated as well.

You can view these notifications and will persist for future reference.

Application ID	Notification	Status	Received
A-S-RBJFTN	Application status has been updated to Reviewer Message Awaiting Response.	Reviewer Message Awaiting Response	2022-01-21
A-S-P841IY	Application A-S-P841IY has been rejected.	Rejected	2022-01-21
A-S-6RZATF	Application status has been updated to Reviewer Message Awaiting Response.	Reviewer Message Awaiting Response	2022-01-21
A-S-6RZATF	Application status has been updated to Initial Review In Progress.	Initial Review In Progress	2022-01-21
A-S-P841IY	Application status has been updated to Reviewer Message Awaiting Response.	Reviewer Message Awaiting Response	2022-01-21

[View All Notifications](#)

Notifications

You can search notifications here and filter based on the different fields

NOTIFICATIONS

Show 10 entries

Search / filter this table...

Application ID	Notification	Status	Received
A-S-P841Y	Application A-S-P841Y has been rejected.	Rejected	2022-01-21
A-S-6RZATF	Application status has been updated to Reviewer Message Awaiting Response.	Reviewer Message Awaiting Response	2022-01-21
A-S-6RZATF	Application status has been updated to Initial Review In Progress.	Initial Review In Progress	2022-01-21
A-S-P841Y	Application status has been updated to Reviewer Message Awaiting Response.	Reviewer Message Awaiting Response	2022-01-21
A-S-P841Y	Application status has been updated to Reviewer Message Awaiting Response.	Reviewer Message Awaiting Response	2022-01-21
A-S-WXEKVY	New reviewer comments have been added for application A-S-WXEKVY and a response may be required.	Reviewer Message Awaiting Response	2022-01-21
A-S-WXEKVY	Application status has been updated to Correction Needed.	Correction Needed	2022-01-21
A-S-WXEKVY	New reviewer comments have been added for application A-S-WXEKVY and a response may be required.	Reviewer Message Awaiting Response	2022-01-21
A-S-WXEKVY	Application status has been updated to Correction Needed.	Correction Needed	2022-01-21
A-S-WXEKVY	New reviewer comments have been added for application A-S-WXEKVY and a response may be required.	Reviewer Message Awaiting Response	2022-01-21

Showing 1 to 10 of 421 entries

Previous 1 2 3 4 5 ... 43 Next



Invoicing and Payments

The screenshot shows a web application interface. On the left is a navigation sidebar with sections: HOME (Application Dashboard), APPLICATION CENTER (Solid State Lighting, Horticultural Lighting, Notifications, My Applications, Invoicing & Payments), and SUPPORT (Process Overview, DLC Knowledgebase, Latest DLC News, Contact Us). The main content area is titled 'START A NEW APPLICATION' and features a 'Select Application Type' dropdown menu with 'Solid State Lighting - OEM New' selected, and a blue 'Continue' button. On the right side of the dashboard, a white box titled 'OUTSTANDING INVOICES' is highlighted with a red border. It contains the text 'You have 8 unpaid invoices totaling \$18,705.' and a green button labeled 'Go to Payment Center'.

A summary of the number of invoices and the total amount of those invoices can be found on your application dashboard

Invoicing and Payments

OUTSTANDING INVOICES		Download All Outstanding Invoices			
Show 10 entries		Search / filter this table...			
Application ID	Application Name	Invoice #	Amount Due	Date	Action
A-S-4PDNJ2	SSL OEM update 20220121 AAF	100108	\$2,805.00	2022-01-21	View
A-S-901OMH	AAF SSL PL NEW 20220120_01	100106	\$1,745.00	2022-01-20	View
A-S-901OMH	AAF SSL PL NEW 20220120_01	100105	\$1,095.00	2022-01-20	View
A-S-H3V9PA	SSL PL New AAF 20220119_01	100104	\$740.00	2022-01-19	View
A-S-H3V9PA	SSL PL New AAF 20220119_01	100103	\$740.00	2022-01-19	View
A-S-S9TPGO	SSL OEM NEW AAF 20220119_01	100101	\$10,080.00	2022-01-19	View
A-H-DMXCKW	AAF HORT OEM NEW 20211203_01	100004	\$750.00	2021-12-03	View
A-S-DSAFMU	SSL OEM UPdate AAF 20211202	100001	\$750.00	2021-12-02	View

Showing 1 to 8 of 8 entries

Previous 1 Next

PAID INVOICES		Download All Paid Invoices			
Show 10 entries		Search / filter this table...			
Application ID	Application Name	Invoice #	Amount Due	Date	Action
A-S-H3V9PA	SSL PL New AAF 20220119_01	100102	\$740.00	2022-01-19	View
A-S-S9TPGO	SSL OEM NEW AAF 20220119_01	100099	\$750.00	2022-01-19	View
A-S-S9TPGO	SSL OEM NEW AAF 20220119_01	100100	\$10,080.00	2022-01-19	View
A-S-DUJEIH	NEW SSL OEM AAF 20220104	100071	\$870.00	2022-01-05	View

View, search, print and download and pay applications

Paying Invoices

INVOICE 100104

Application ID A-S-H3V9PA **Invoice Date** 2022-01-19
Application Name SSL PL New AAF 20220119_01 **Invoice Status** Invoice Awaiting Payment
Application Type SSL Private Label

Item	Unit Cost	Qty	Ext Total
SSL - Additional PL Family Member	\$30.00	3	\$90.00
SSL - PL Driver ISTMT	\$325.00	2	\$650.00
TOTAL			\$740.00

ASSOCIATED PRODUCTS

Product ID	Model Number
S-1QR0VL	
S-XDK09C	

INVOICE ACTIONS

- Pay Invoice
- Download Invoice
- Return to Dashboard

PAYING INVOICES

Online Payments
Online payments are securely processed by Authorize.net.

Checks can be sent to:
DesignLights Consortium c/o Efficiency Forward, Inc.
10 High Street, Suite 10
Medford, MA 02155

Please note that payment by check will result in a delay in finalizing your applications.

Please contact Lisa Mirra with any questions about this invoice at payments@designlights.org (781) 538-6425 ext. 160

Please enter payment information

Credit Card Bank Account (USA Only)

Card Number *

Exp. Date * Card Code

First Name Last Name

Zip

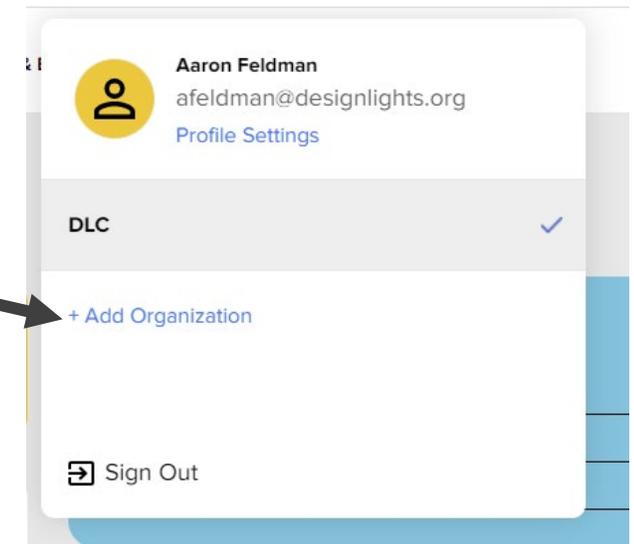
Submit

Pay via credit card or ACH or pay by check

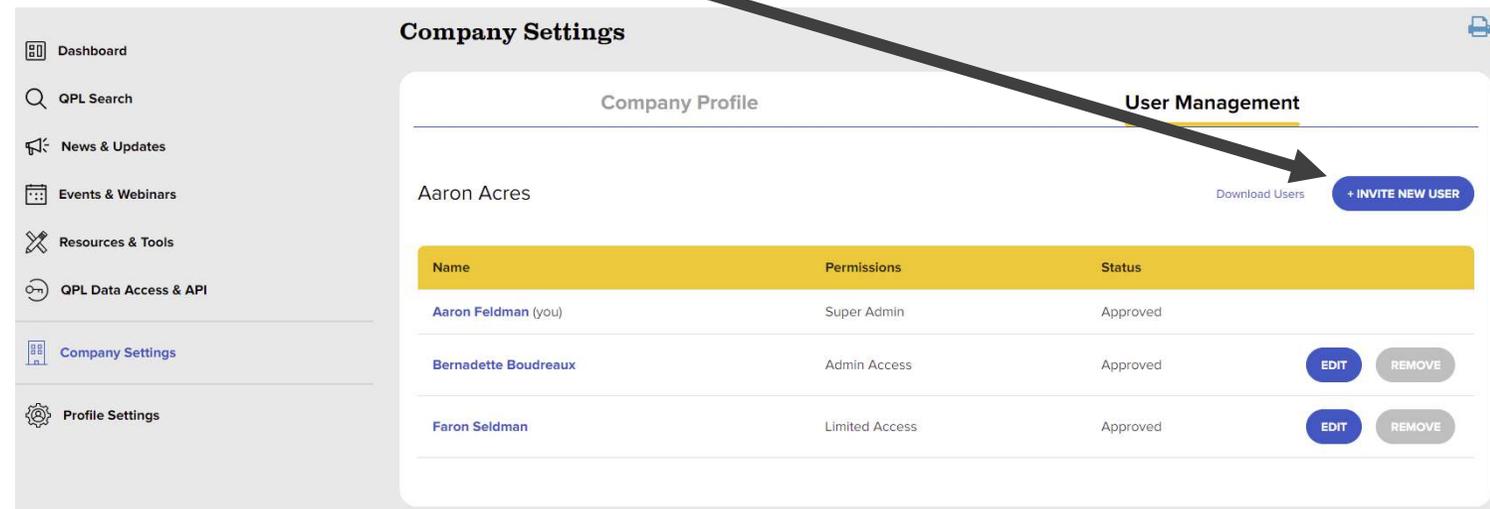
Manufacturer user accounts

- No separate log in, user name and password for the new application portal
- If you have “Super Admin” or “Admin Access” for a specific company you will see the Company Settings tab on the MyDLC Page
- You can add or edit users who are associated to your manufacturer account.
- Only users associated with your company can submit applications on behalf of your company for all application types including private label

User: Request association to company by clicking add organization



Admin: add a user button on Company settings



Manufacturer user accounts

- Users with Limited Access permissions can submit and view applications that they themselves submitted on behalf the company
- Users with Super Admin or Admin access can submit and view all applications submitted for that company regardless of the user that submitted.

Aaron Acres

Name	Permissions
Aaron Feldman (you)	Super Admin
Bernadette Boudreaux	Admin Access
Faron Seldman	Limited Access

Company Profile **User Management**

DLC

User Settings

 **Bernadette Boudreaux**
bboudreaux@designlights.org [UPDATE](#)

[Remove User](#)

Admin Access Give user Admin Access to company (full permissions)

Application Excel Forms



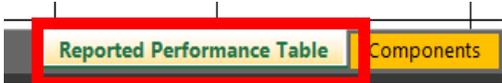
Application Excel Forms Available For Each Application Type

- Applications are different for each program (SSL and HORT)
 - OEM New
 - OEM Update
 - Private Label New
 - Private Label Update
- Forms available to download on web for each application type
- Forms include some validation to ensure data is entered correctly

Changes

- Some fields are the same
- Some fields are now entered on the web form
- Removal of first tab of general info
 - Now captured in web form
- For SSL and HORT, components tab captures info on drivers, LEDs, and Fans (if applicable for HORT)
- Fields will be greyed out when info is not required for certain product types

Application Excel Forms Available For Each Application Type



DLC [Form Title & Date]

Please note the following, or your application form may be rejected:

- All number values must be entered without commas.
- Reported Data must be representative of the same tested configuration of the Parent model (i.e. Retrofit Kits are rated based on

Please separate model numbers with a comma and space. Ex. ABC-20W, ABC-20W-AUX, DEF-20

Brand	Category	General Application	Primary Use Designation	Classification	LED Model Number	Driver Model Number
					AA-BB 123	ABC-120-DR



For LED components only

Component Model Number	Manufacturer	Component Type	Max LED Current within application
AA-BB 123	LEDMANU	LED	100
ABC-120-DR	DRIVER MANU	Driver	

NOTE: Ensure component info on each tab aligns

LED Series →

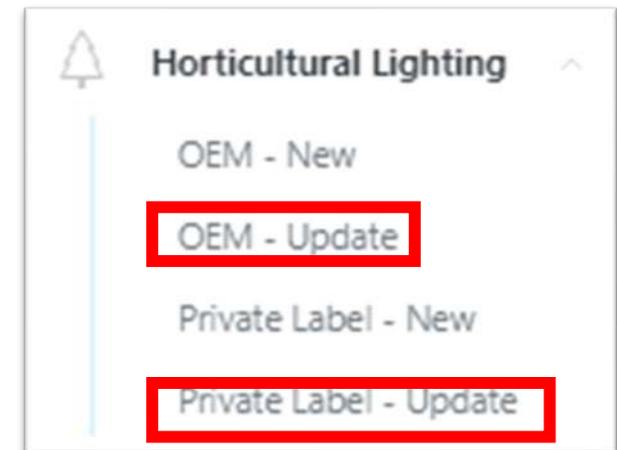
Update Applications

- When updating Existing products be sure to include Product ID
- For new products in Update Apps, leave Product ID blank
- If only adding new products, you must include the Family Code that you are adding the products to in the update purpose question field and a download of the QPL family to the misc. question in the questionnaire that you wish to add the products to
 - This will ensure products are added to correct family
 - Not entering this info can cause a delay in review

	Product ID	Brand	Category	General Application	
Existing →	S-MIFEC3	Feldman Flux	Outdoor Retrofit Kit	Mid Output	Outc
	S-XE1029	Feldman Flux	Outdoor Retrofit Kit	Very High Output	Outc
New →		Feldman Flux	Outdoor Retrofit Kit	Very High Output	Outc
		Feldman Flux	Outdoor Retrofit Kit	Low Output	Outc

Delisting and Nomenclature & Dimming Controllability Updates

- Use update application to submit these types of apps
- Be clear on the purpose of the update so that reviewers have info necessary to process the application
- Fill in only info that you would like to update



A modern building at night with light trails from traffic and interior lights. The image is framed by a large yellow arrow pointing to the right, which contains the text.

Submitting Applications

Starting a New Application

Application Dashboard

APPLICATION CENTER

- Solid State Lighting
 - OEM - New
 - OEM - Update
 - Private Label - New
 - Private Label - Update
- Horticultural Lighting

Notifications

My Applications

Invoicing & Payments

SUPPORT

- Process Overview
- DLC Knowledgebase
- Latest DLC News
- Contact Us

START A NEW APPLICATION

Select Application Type: Solid State Lighting - OEM New

Continue

OUTSTANDING INVOICES

You have 8 unpaid invoices totaling \$18,705.

Go to Payment Center

Start a New Application

Please enter a name for this application and confirm selection of manufacturer:

Application Type: Solid State Lighting - OEM New

Application Name: Enter a short application name for your reference

Manufacturer: Feldman Flowers

Selected manufacturer will appear on QPL

Cancel Create Application

- SSL V5.1 and HORT V2.1**
- OEM New
 - OEM-Update
 - Private Label – New
 - Private Label-Update

If approved to submit apps for Multiple manufacturers you can Select the manufacturer you want to submit on behalf of

Application Page Detail



Application Detail: A-S-BR24LN
test fave 2

APPLICATION OVERVIEW

Application ID: A-S-BR24LN
Application Name: test fave 2
Application Type: SSL New OEM

Manufacturer: Feldman Flowers
Submitter: Steve Engelbrecht
Current Status: Application Created

APPLICATION PROGRESS

Here's a high level overview of the review and publishing process for a SSL New OEM application. This will be updated automatically as your application progresses.

- Upload completed product spreadsheet
- Complete online application questionnaire
- Submit completed application to DLC
- Complete initial review of application (DLC)
- Pay invoice for this application
- Complete comprehensive review of application (DLC)
- Published to QPL

COMMENTS

ADD COMMENT

Application comment functionality is not available until your application is submitted to the DLC. If you need help getting started, please contact applications@designlights.org.

NEXT STEP

Please upload your application spreadsheet

Upload Spreadsheet

APPLICATION ACTIONS

Delete Application

★ Remove from Favorites

INVOICING AND PAYMENT

No invoices are currently outstanding for this application.

Use this view to:

- View Application Overview
- Take next steps on an application
- View Application Progress
- Pay Invoices
- Download Product Spreadsheet
- View Application Comments



Application Progress Tracker

APPLICATION PROGRESS

Here's a high level overview of the review and publishing process for a SSL New OEM application. This will be updated automatically as your application progresses.

- ✓ Upload completed product spreadsheet
- ✓ Complete online application
- ✓ Submit completed application to DLC
- ✓ Complete initial review of application (DLC)
- ✓ Pay invoice for this application
- ✓ Complete comprehensive review of application (DLC)
- ✓ Published to QPL

- When viewing an application, you can see the progress of your application
- As steps are completed in the application process you can view progress
- All steps start grey until completed
- The status will be updated with check marks as the steps are completed.

Upload Application Excel Form



Application Detail: A-S-BWXO2F
BB OEM TEST

APPLICATION OVERVIEW

Application ID: A-S-BWXO2F
Application Name: BB OEM TEST
Application Type: SSL New OEM

Manufacturer: Feldman Flowers
Submitter: afeldman@designlights.org
Current Status: Application Created

APPLICATION ACTIONS

[Return to Application Summary](#)

UPLOAD YOUR COMPLETED APPLICATION EXCEL FORM HERE

Choose File SSL New Application Upload Excel_11162021.xlsx

Upload Spreadsheet

ACCEPTED FILES .xls .xlsx

INSTRUCTIONS

For instructions on how to submit this application type and to download the SSL OEM New App Excel Form for SSL Level 1 applications (previously known as single product applications) or SSL Level 2 applications (previously known as family grouping applications) please see:

[View SSL Level 1 Instructions](#)

[View SSL Level 2 Instructions](#)

ASSOCIATED PRODUCTS

The products entered into the Excel form will be displayed here after upload.



Application Questionnaire Page

Application Overview



Application Detail: A-S-DU4TPW
BB TEST2 01202022

APPLICATION OVERVIEW

Application ID:	A-S-DU4TPW	Manufacturer:	Feldman Flowers
Application Name:	BB TEST2 01202022	Submitter:	afeldman@designlights.org
Application Type:	SSL New OEM	Current Status:	Application Created

SSL NEW OEM APPLICATION QUESTIONNAIRE

Please take your time and answer questions thoroughly. Your responses are saved automatically every 30 seconds.

- Please select if this is a Level 1 (formerly Single) or Level 2 (formerly Family) Application.
Level 1 (formerly Single) applications contain a single model number or set of model numbers with limited types of product variations as detailed here. Level 2 (formerly Family) applications contain a family of products with broader group of variations detailed here.
- Please upload a specification sheet for each product included in your application.
Specification sheets that are submitted must be the customer-facing specification sheets used in the marketplace. Specification sheets created for the sole purpose of DLC submission are not acceptable. Product specification sheets must clearly detail dimming/control capabilities if products are capable of dimming and/or have controls. Multiple specification sheets are acceptable if all products are not included in a single document.
 No file chosen Required
- Please describe the product, how it is used in the field, and any other information that may be useful to describe for the reviewer.
This information will not be displayed on the QPL and is for reviewer reference only.
- Please list out the different housing variations available within your product (ex. 1X4, 2X2, 2X4). Please type each individual housing variation in its own row below.
This information will not be displayed on the QPL and will help the reviewer understand the various product constructions and process your application.
Housing variations
- Please provide a breakdown of your model number/ordering code with each character or set of characters corresponding to specific product features. Please upload supporting documentation if available. Required
Example model number: ABC-V-W-XXX-Y-Z

APPLICATION ACTIONS

ASSOCIATED PRODUCTS

Product ID: S-ZTL1FU
Model No: Internal DLC UAT SSL 20211201_01
Product ID: S-KQ49HT
Model No: Internal DLC UAT SSL 20211201_02
Product ID: S-BP6MSJ
Model No: NEW Internal DLC UAT SSL 20211201_02

Application Actions

Associated Products

Application Questionnaire



Please take your time and answer questions thoroughly. Your responses are saved automatically every 30 seconds.

Required Questions are noted

1. Please select if this is a Level 1 (formerly Single) or Level 2 (formerly Family) Application.

Required

Level 1 (formerly Single) applications contain a single model number or set of model numbers with limited types of product variations as detailed [here](#). Level 2 (formerly Family) applications contain a family of products with broader group of variations detailed [here](#).

Choose...

Drop Downs

2. Please upload a specification sheet for each product included in your application.

Required

Specification sheets that are submitted must be the customer-facing specification sheets used in the marketplace. Specification sheets created for the sole purpose of DLC submission are not acceptable. Product specification sheets must clearly detail dimming/control capabilities if products are capable of dimming and/or have controls. Multiple specification sheets are acceptable if all products are not included in a single document.

Choose Files No file chosen *Multiple files can be uploaded at once*

Upload Files

3. Please describe the product, how it is used in the field, and any other information that may be useful to describe for the reviewer.

This information will not be displayed on the QPL and is for reviewer reference only.

Free Text

4. Please list out the different housing variations available within your product (ex. 1X4, 2X2, 2X4). Please type each individual housing variation in its own row below.

This information will not be displayed on the QPL and will help the reviewer understand the various product constructions and process your application.

Housing variations

	Remove
	Remove
Add row	

Add options by adding rows to enter additional info

14. Please select if the product family is warm-dimming.

Required

Products that are warm-dimming have a single signal which controls both color temperature and lumen output, lowering the values of both concurrently. Please see additional information on these products here.

Yes

No

15. Please enter the minimum CCT capable of the white-tunable or warm dimming product family.

Required

16. Enter the maximum CCT capable of the white-tunable or warm-dimming product family.

Required

Yes/No selection

Other questions may be opened if certain selections are made

21. Please upload an full LM-79/distribution report (IES photometric file) for each unique optical variation submitted.

Required

IES files must be provided in the (.ies) file format.

Choose File No file chosen

Associated Model Number

Choose...

Multiple Files CANNOT be Uploaded

Upload Another

Model numbers will be generated based models entered in the Excel form

Model Number Association

These question types allow you to associate files with model numbers



Product Qualification Terms of Use Agreement

Submit Application ×

Terms of Use

REPLACE WITH MFR NAME, herein known as Applicant, has read and agrees to the Terms of Use, the terms and conditions, program policies, etc. set forth by the DesignLights Consortium® ("DLC"), a program of Efficiency Forward, Inc. ("EF"), detailed at www.designlights.org, including application instructions for Solid State Lighting ("SSL") products, Horticultural Lighting products, and Networked Lighting Control systems, Technical Requirements for SSL products, Horticultural Lighting products and Networked Lighting Control systems, Logo Use Guidelines, and Surveillance Testing Policy. By executing this statement, Applicant represents, warrants and certifies that all model numbers submitted for qualification by Applicant meet DLC minimum requirements for all applicable parameters and performance metrics for each product or system type as described in the Technical Requirements that pertain to the application. If this application includes multiple products (where allowable), Applicant additionally certifies that all variations are within allowable variations for the application type.

Applicant acknowledges and agrees that EF reserves the right to cease operating any of the Qualified Product Lists ("QPLs") or to alter or amend program policies, including Technical Requirements and QPL category definitions, fees and review timeframes at any time at its sole and exclusive discretion, and that such changes may result in the products/systems in this application being removed from the QPLs.

EF and its directors, officers, servants, employees, agents, representatives, and third-party contractors engaged by EF to assist with various aspects of the QPLs (together the "EF Parties") make efforts to ensure that application review is done consistently, fairly and accurately, but Applicant understands, acknowledges and agrees that errors or omissions may occur and that the EF Parties make no guaranty, and shall bear no liability, with respect to the determination as to whether a product meets the Technical Requirements for qualification, or with respect to the decision to include or exclude any particular product/system on the QPLs or to cease operating the QPLs.

In addition, Applicant understands and acknowledges that payment of application fees does not guarantee that its products/systems will be qualified, only that its application shall be reviewed as provided herein per program policies and guidelines. If EF determines in its sole and exclusive discretion that any product/system submitted fails to meet the required performance specifications or that Applicant has made any misrepresentation regarding the selected category or product/system performance in connection with the application process or the QPLs, then the entire application may be rejected or active products may be de-listed from the QPLs. Applicant further acknowledges and agrees that (i) any such determinations shall be made at EF's sole and exclusive discretion and (ii) while the EF Parties may furnish Applicant with feedback regarding a rejected application or product/system de-listing, the EF Parties are under no obligation to do so.

I agree to be bound by the above-listed Terms of Use.

Cancel Submit Application

Before submitting an application, you will be required to agree to the Terms of Use



APPLICATION OVERVIEW

Application ID: A-S-FXB2V7
Application Name: AAF SSL PL New 20220122_02
Application Type: SSL Private Label

Manufacturer: Feldman Flowers
Submitter: afeldman@designlights.org
Current Status: Application Created

NEXT STEP

Your application is ready to submit! Please use the button below to submit it to the DLC for processing.

[Submit Application](#)

APPLICATION PROGRESS

Here's a high level overview of the review and publishing process for a SSL Private Label application. This will be updated automatically as your application progresses.

- Upload completed product spreadsheet
- Complete online application questionnaire
- Private label agreement signed
- Submit completed application to DLC
- Complete comprehensive review of application (DLC)
- Pay invoice for this application
- Published to QPL

COMMENTS

[ADD COMMENT](#)

Application comment functionality is not available until your application is submitted to the DLC. If you need help getting started, please contact applications@designlights.org.

APPLICATION ACTIONS

- [Upload Revised Spreadsheet](#)
- [Edit Application Questionnaire Responses](#)
- [Delete Application](#)
- [★ Add to Favorites](#)

INVOICING AND PAYMENT

No invoices are currently outstanding for this application.

After upload the excel form and filling out the questionnaire fully if you do not complete the terms of use agreement you can revise the upload spreadsheet, edit the application questionnaire or submit the application



Communication between Reviewers/Submitters

The screenshot displays the DLC application management interface for application A-S-3LN9YQ. The interface is divided into several sections:

- Application Overview:** Shows application details such as ID (A-S-3LN9YQ), Name (AAF SSL OEM update 202201120), Type (SSL Update OEM), Manufacturer (Feldman Flowers), Submitter (afeldman@designlights.org), and Current Status (Reviewer Message Awaiting Response).
- Application Progress:** A checklist of tasks including uploading spreadsheets, completing questionnaires, and submitting applications.
- Comments:** A section where reviewers and submitters can communicate. It shows three comments: a reviewer's test comment, a submitter's response ("It is right!"), and another reviewer's test comment. This section is highlighted with a red border.
- Application Actions:** A section with three buttons: "Respond and Resubmit (Comment Only)", "Upload Revised Spreadsheet", and "Edit Application Questionnaire Responses". This section is also highlighted with a red border.
- Next Step:** A message instructing the user to review reviewer notes and take corrective action.
- Invoicing and Payment:** A section stating that no invoices are currently outstanding.

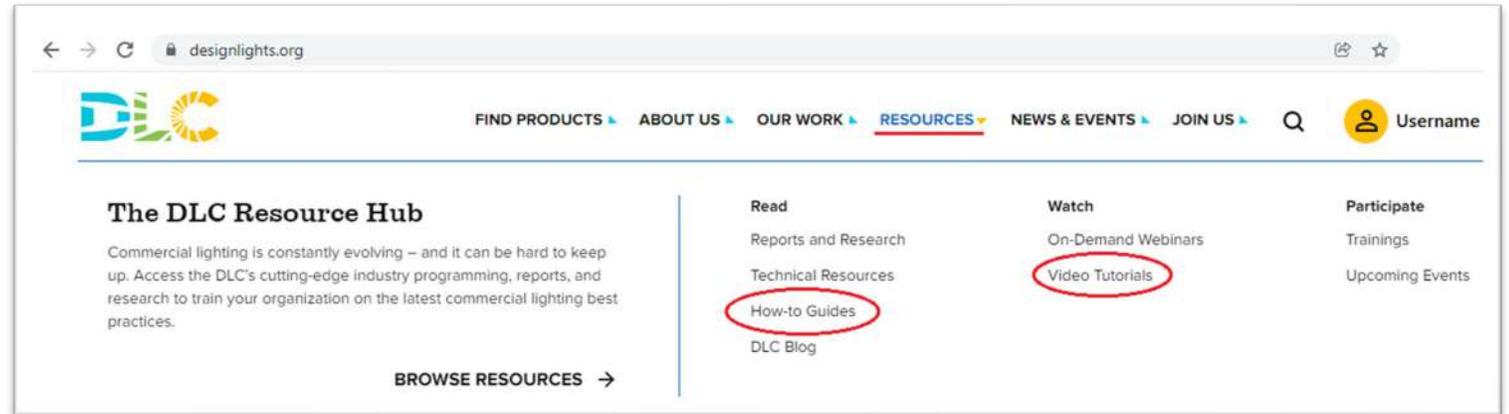
- You cannot make changes to an app once submitted unless a message is sent from reviewer
- When app is in the reviewer message awaiting response status there are options to comment and resubmit, upload a new spreadsheet, or edit the application questionnaire
- Comments made in stages where the status is not reviewer message awaiting response will be received by the reviewer however will not change the status to "Application re-submitted"
- Comments cannot be made on applications that are published, closed, rejected or cancelled

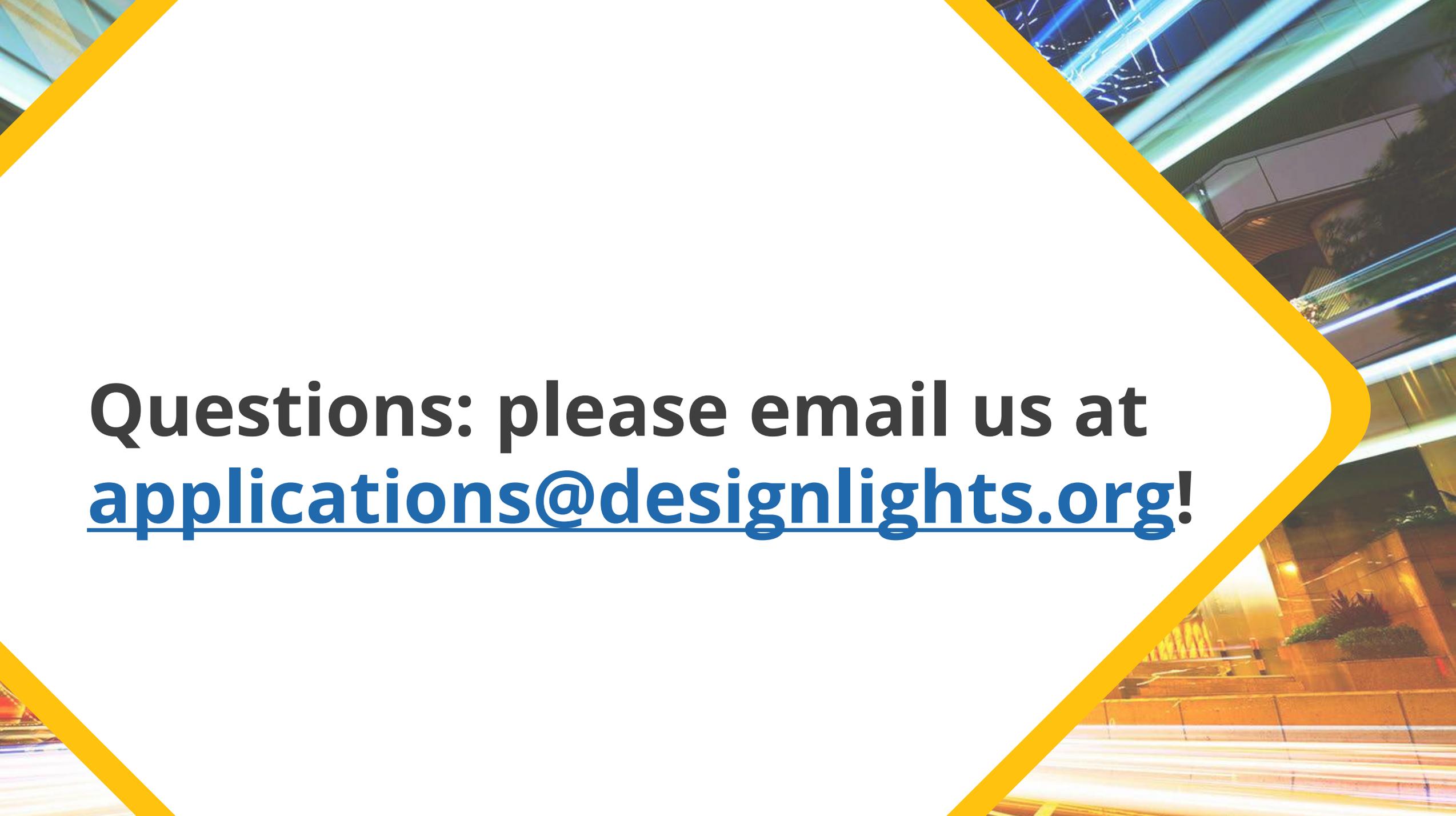


Resources Available

Resources Available

- Slides and recorded webinar will be **posted** on the *DLC Website* www.designlights.org shortly after today's presentation
- Videos to assist with the Portal Transition will be located in the Resource Hub under How to Guides





Questions: please email us at
applications@designlights.org!

Q & A

- Please place all questions in the Q&A chat box and we will answer during the meeting
- If we cannot answer all questions we will follow up with a response to you after the meeting
- In the Q&A session at the end of the presentation we will address a set of questions to the entire audience

